

Board of Selectmen
Minutes September 22, 2020

Convened at 6:00 pm

Present: Andrew Artimovich, Chair
 William Faria
 Ken Christiansen
 Robert Mantegari
 Phyllis Thompson

Artimovich called the meeting to order. The board opened the meeting with the Pledge of Allegiance.

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following building permits to be approved this week:

- Jeff Fox, 5 Three Ponds Drive, generator: signed by Board
- Donavan Capel, 18 Mohawk Lane, electrical permit for in ground pool: signed by Board
- Donavan Capel, 18 Mohawk Lane, minor permit for in ground pool: signed by Board
- Three Ponds LLC, 3 James Circle, new dwelling: signed by Board
- Paul Mahoney, 26 Lebreux Street, electrical permit for generator: signed by Board
- Dave Alman, 222 South Road, electrical permit for hot tub: signed by Board
- Christian LeFreniere, 43 Spruce Ridge Drive, in ground pool: signed by Board
- Three Ponds LLC, 5 James Circle, new dwelling: signed by Board.

Mantegari made a motion, 2nd by Christiansen to approve the public minutes of 09/15/2020 as written. All were in favor.

Mantegari made a motion, 2nd by Christiansen to approve the nonpublic minutes of 09/15/2020 as written. All were in favor.

Chief Ellen Arcieri, Police Chief, presented the board with a Memorandum of Understanding (MOU) with NH State Police (NHSP) to provide police coverage through Mutual Aid. Arcieri said this is similar to the Mutual Aid agreement with surrounding towns. Christiansen made a motion, 2nd by Mantegari to sign the MOU with NH State Police. All were in favor.

Artimovich said he received a complaint from Mr. Gingras, 136 Rte. 27, in reference to the New England Dragway (NED) and traffic leaving the facility. A copy of the email was forwarded to Arcieri and the other members of the board. Gingras sent a similar email to NHSP. Arcieri said there is an officer assigned to a detail at NED 2 times a week. Further Arcieri, spoke with Lieutenant Hennessey, NHSP, and they have offered a traffic patrol to increase the police presence at closing time. Arcieri said they often send up the cruiser on patrol at closing time in addition to our assigned detail officer,

but that cannot be guaranteed as the patrol unit may be tied up at a call. The detail unit is assigned until 10pm. NED has permission to run until 11pm. Artimovich said we should discuss the potential for a 2nd detail officer at closing with Epping and NED prior to the start of the next race season. Artimovich will follow up with Gingras and will forward remaining complaints to the Planning Board for review.

Artimovich also questioned Gingras' mailing and physical address. Clement will follow up with Wayne Robinson, Road Agent, for roadway signage or potential re-numbering.

Arcieri proposed installing a Firearms Range on town property. She would propose the Highway Shed or the Demeritt property. The Demeritt property has competing interests with the trails and recreation center. Arcieri said because of this she would recommend the highway shed as the better alternative. The cost would be low as they only need to build the berms and Robinson said he would be able to take care of that. It would just be town labor and materials. The BOS is in favor pending a cost analysis.

Clement said the board reviewed recreations Fall programming Covid-19 protocols and precautions. These need to be officially adopted for liability reasons. Mantegari made a motion, 2nd by Thompson to adopt recreations Fall programming Covid-19 protocols and precautions. All were in favor.

Clement asked if she becomes aware of a symptomatic or potential Covid-19 exposure how the board wanted to be notified. She said the less people that know the better and specific names should be used as little as possible. Artimovich said how it was done as an email to all board members that there is a potential exposure with no names works well.

Mantegari made a motion, 2nd by Christiansen to approve an intent to cut for 45 South Road. All were in favor.

Clement said she has received a request that everyone wear a mask to the department head meeting. Clement asked if the board wanted to require masks or provide a zoom option. Artimovich said we will provide a zoom or remote alternative.

Warren Myer, 83 Lake Road, said his neighbor across the street has fighting cocks. Faria said when he was animal control he looked into this. He had the state veterinarian look into it. The birds were inspected and found to be disease free. Faria said unless you catch them doing something illegal, our hands are tied. Artimovich cautioned Myer that this meeting is being recorded and if he is accusing someone of doing something illegal he could be opening himself up to libel. Artimovich said he wanted Myer to be aware of what he may be getting into to. Myer said the birds are in cages and crow all day long. Artimovich said we could look into the noise ordinance and see if there is a violation there. Myer asked about a petition warrant article to limit or reduce the number of roosters that would be allowed. Artimovich said the property owner would likely be grandfathered. Artimovich said that we will have code enforcement look into the noise complaint further.

Bob Stephens, Stephens Associates (SA), said he has been working on getting the advertisements and bids ready for construction on the Mill Road Bridge this fall. He will need a signature on the Alteration of Terrain (AoT) permit for DES, but it is not ready for this evening. Mantegari made a motion, 2nd by Christiansen for Artimovich to sign the AoT permit when it is ready on behalf of the town. All were in favor.

Stephens said there appears to be some confusion on who will prepare the contract. He said that

was not part of the scope of work in his services to the Town. He can prepare it but it will be an additional \$3500. Clement said that has always been included with the scope with previous firms, she had assumed this would be no different. Clement said in the conversations with Turner, SA, he had not mentioned an additional fee. Clement said she will locate a template from another town and have Primex review. Artimovich asked SA for some towns they had worked with on similar projects. Clement could contact those towns for contract agreements.

Artimovich thanked the Brentwood Sportsman for the invite to the cookout this weekend. He said it was a good event.

Faria made a motion, 2nd by Mantegari to appoint Jared Wright-Ward as a police officer for one year. All were in favor.

Arcieri introduced Robert McConn as a new part time police officer. Arcieri gave McConn's background and Daphne Woss, Town Clerk, swore him in.

Arcieri introduced Jared Wright-Wad as a new full time police officer. Arcieri gave Wright-Ward's background and Daphne Woss, Town Clerk, swore him in.

McConn is hired at \$22.00 and Wright- Ward at \$20.00 per hour.

Christiansen made a motion, 2nd by Mantegari to appoint Regan Elliot as an alternate member to the Planning Board for 3 years. All were in favor.

Mantegari made a motion, 2nd by Faria to appoint Robin Wrighton as an Inspector of Election for 2 years. All were in favor.

Mantegari made a motion, 2nd by Christiansen to re-appoint Josh Turner, Kevin Kneeland, Daniel Wicks, and Robert Gagnon as police officers for one year. All were in favor.

The letter to the SAU Administration was reviewed and signed. Christiansen said he has spoken to people and got more information since the last meeting; he is now in favor of signing the letter.

Hartmann submitted a bid for 24 cents over rack for gas/diesel. This is the only quote received. Christiansen made a motion, 2nd by Mantegari to award the gas/diesel bid to Hartmann for one year. All were in favor.

Hartmann's fixed price for oil is \$1.88/gallon; Suburban quoted \$1.78. Christiansen made a motion, 2nd by Mantegari to award the oil bid to Suburban for one year. All were in favor.

Hartmann's fixed price for propane is \$1.235/gallon; Suburban quoted \$1.295. Clement said there will likely be a pump out and removal fee from Suburban if we switch. Faria said it would be more than the per gallon savings. Christiansen made a motion, 2nd by Mantegari to award the propane bid to Suburban for one year. All were in favor.

Clement said the highway truck #2 was in for a repair. The cost is about \$12000 plus it will need to be recalibrated. Robinson has the money in his budget.

The board accepted Stephanie Lazott-Croteau's resignation. She was a per diem firefighter and has an obtained a full time position in another department. Artimovich thanked her for service and

wished her much luck in her new position.

Thompson said the Historical Society would like to use the town office for their annual meeting on 11/15. Artimovich suggested the BRC. Artimovich made a motion, 2nd by Mantegari to allow the Historical Society to use the BRC on 11/15/2020 and waive the rental fee. All were in favor.

At 7:12 pm a motion was made by Mantegari, 2nd by Christiansen to go into nonpublic sessions per RSA 91-A: 3, II for (b) hiring and (a) personnel. Artimovich - aye, Faria - aye, Christiansen -aye, Thompson - aye, and Mantegari - aye. The motion carries.

At 7:25 pm a motion was made by Mantegari, 2nd by Christiansen, to come out of nonpublic session and seal the minutes. Artimovich - aye, Faria - aye, Christiansen -aye, Thompson - aye, and Mantegari - aye. The motion carries.

At 7:25 pm a motion was made by Mantegari, 2nd by Christiansen to adjourn. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		9/22/2020		
Citizens General Fund:				
	Previous Balance:	16,961.69		
	Deposits:	36,742.56		
	Payroll:	28,054.43	DD: \$26,777.76	CK: \$1,276.67
	FICA:	6,842.24		
	to Impact Fees	3,618.00		
	A/P: Regular	\$16,556.53		
	void checks			
	From MMA	20,000.00		
	TO MMA			
	Account Balance:	18,633.05		
	Interest Earned YTD:	14.59		
	CD's			
MMA:	Unrestricted Balance	3,614,188.19		
	Total Invested Funds:	3,614,188.19		
	Interest Earned YTD:	24,012.52		